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**Thomas J. Sadowski**  
Director

## **MEMORANDUM**

**TO:** State Agencies

**FROM:** OA/Division of Accounting

**DATE:** January 9, 2006

**RE:** Generated EFT Files Dated 01/05/06 for Deposit on 01/09/06

This is to inform you of a problem in the creation of the EFT files dated 01/05/06 and deposited on 01/09/06. The ITSD staff is currently working on resolving this issue and hope to have it cleared up shortly.

If you should receive a call from a vendor or a bank in regards to a deposit that they do not know how to post or why they received it, please refer them to OA/Accounting at one of the following phone numbers: 751-4118, 751-4461, or 751-2753. We will let them know how to proceed with that particular payment. These payments are in regard to the deposits for 01/09/06 ONLY.

OA/Accounting will be processing check cancellations to produce a new EFT for the payments that we currently are aware of that are incorrect. The check cancellations will generate a new EFT number for these payments. This new EFT number can be located on DXRF using the payment document number.